

Auditor Enrollment Agreement

American Institute of Law
18411 Crenshaw Boulevard, Suite 416, Torrance, CA 90504-5066
Telephone: 888.412.4593 Fax: 888.657.1895 www.instituteoflaw.com



STUDENT AUDITOR INFORMATION

Student Auditor Name:	
Physical Address:	
City, State and Zip:	
Email Address(s):	
Phone Number:	

DEGREE PROGRAM: FYLSX (BABY BAR) REVIEW

This agreement is for the following non-credit program: FYLSX REVIEW (0 Semester Units - 6 Weeks)

First Year Start Date: **February 5, 2017** First Year Completion Date: **March 18, 2017**

***All lectures are recorded and available for download**

TUITION AND FEES

The Baby Bar Review (FYLSX) Program can be completed in six weeks.

YOU ARE ENROLLING AS A STUDENT AUDITOR (HEREAFTER REFERRED TO AS "STUDENT AUDITOR", AND YOU AGREE THAT THIS IS A NON-CREDIT-CREDIT COURSE. YOU WILL BE GIVEN A SCHOOL CATALOG AND DISCLOSURE STATEMENT FOR REFERENCE AND INFORMATION REGARDING OUR QUALIFICATIONS AND JURIS DOCTOR (CREDIT) COURSES.

The student auditor is responsible for the following tuition and fees:

Course Tuition: \$500

Fees: None

Other Fees:

Returned Check Fee: \$35.00

TOTAL TUITION and FEES FOR THIS STUDENT AUDITOR ENROLLMENT AGREEMENT:

- Course: FYLSX (Baby Bar) Review (First Year Law Student Exam Preparation)
- Tuition: \$500.00
- Registration Fee: \$0.00
- Total Tuition and Fees: **\$500.00**

Course of Study	Semester Units	Weeks of Study
LAW 105 – First-Year Review	0	6
Total	0	6

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ELECTRONIC/DIGITAL SIGNATURE AGREEMENT

Hereinafter, if you choose to type your full name and/or initials, you are signing and/or initialing this enrollment agreement electronically. You agree that your electronic signature is the legal equivalent of your manual signature on this enrollment agreement. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, constitutes your signature (hereafter referred to as "Electronic Signature"), acceptance and acknowledgement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your Electronic Signature and that the lack of such certification or third party verification will not in any way affect the validity and of your Electronic Signature.

STUDENT AUDITOR ELECTRONIC SIGNATURE

I acknowledge and agree to all terms listed above. Please type your Full First and Last Name

Student Auditor Signature _____

Date Signed _____

PAYMENT TERMS FOR TUITION AND FEES

Student auditor agrees to pay American Institute of Law the total amount for tuition and fees stated in this enrollment agreement.

INSTALLMENT PAYMENT SCHEDULE

Student auditor agrees and acknowledges (**each must be initialed**) to the following conditions related to payments:

- _____ Full Payment: \$500.00 due at the submission of this enrollment agreement.
- _____ Or, Partial Payment: \$250.00 due at the submission of this enrollment agreement
- _____ The balance of the tuition will be paid in one (1) payment of **\$250.00**. before starting week 4-6.
- _____ The annual percentage rate (APR) for interest is zero (0) percent.

CANCELLATION, WITHDRAWAL AND REFUND POLICY

STUDENT AUDITOR'S RIGHT TO CANCEL

A Student Auditor may cancel an enrollment agreement or withdraw from the American Institute of Law at any time. A student who intends to cancel or withdraw must notify the law school in writing following the directions outlined in the law school catalog. Any money due the student will be refunded within 30 days.

The student auditor has a right to a full (100%) refund of all monies paid, fees, if notice of cancellation is received prior to the start of class.

REFUND POLICY

The student auditor may withdraw from a course after instruction has started and receive a pro rata refund for the unused portion of the tuition and other refundable monies. The school of law follows a strict refund policy. Example: a student auditor pays \$500 for the 6 week program. Weekly tuition of \$83.33 and is calculated as \$500.00 (Total Tuition) / 6 weeks (Course Length). If the student auditor then decides to withdraw after 19 days, then the student would be entitled to a refund calculated in the following manner: 6 (total weeks of the

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program) - 3 (days of tuition used) = 3 (weeks of tuition that was paid but not used). Therefore \$250.00 would be the amount refunded to the student auditor. The period of given instruction is counted on a weekly basis, regardless of the actual day that a particular course begins. Each week starts every Sunday at 12:00am and ends on Saturday at 11:59pm (Pacific Time). If notice is received after a particular week starts, then, that week is counted as a week of given instruction. If the school cancels a course, the school will make a full refund of all charges. You may withdraw or cancel this agreement and receive an applicable refund by providing notice to the Registrar by email registrar@instituteoflaw.com or by U.S.P.S. Certified Mail, addressed to: **Registrar, American Institute of Law, 18411 Crenshaw Boulevard, Suite 416, Torrance, CA 90504-5042**

This agreement is a legally binding instrument when signed by the student auditor and accepted by the law school. Your signature on this agreement acknowledges that you have been given reasonable time to read and understand it and that you have been given: (a) a written statement of the law school's cancellation, withdrawal and refund policy; (b) a law school catalog that includes a description of the educational services, including all material facts concerning the law school and the program, which are likely to affect your decision to enroll. My signature or electronic signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the law school's cancellation, withdrawal and refund policies are clear to me. I understand that I am financially responsible for any and all charges incurred no matter which payment option I have chosen.

Student Auditor Signature _____

Date _____

Signature of School Official _____

Title of School Official **Dean** _____

This Agreement is accepted by _____

Date _____

ADENDUM TO ENROLLMENT AGREEMENT

The purpose of this form is to certify that the student auditor has read the following information contained in the American Institute of Law catalog. Student auditor agrees and acknowledges (**each must be initialed**) each of the following:

- _____ Description of the instruction provided by the institution including the length of the program Offered, including the NON-CREDIT, BABY BAR (FYLSX) REVIEW, Law 105 Course .
- _____ The number of hours or clock hours of instruction.
- _____ The faculty and their qualifications
- _____ The attendance, dropout, and leave of absence policies
- _____ The schedule of tuition payments, fees, and all other charges and expenses necessary for the term of instruction and the completion of the program.

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- _____ The Cancellation and Refund Policy.
- _____ The Policy for Imposition of Student Auditor Discipline – Honor Code.
- _____ All other material facts concerning the institution and the program that are reasonably likely to affect the decision of the student auditor to enroll.

Student Auditor Signature _____

Date Signed _____